

Quick guide to Leeds for Learning for school governors

Leeds for Learning is the single point where schools and learning settings in Leeds and beyond can browse and purchase the wide range of quality services, training opportunities and events available from Leeds City Council.

Governors from schools that buy into one of our SLAs now have access to this too and once on the system you will be able to browse our training and latest news. You will also find our guidance documents including agendas; committee terms of reference; role descriptors for governors with specific responsibilities and a web audit, to name but a few!

How to get started:

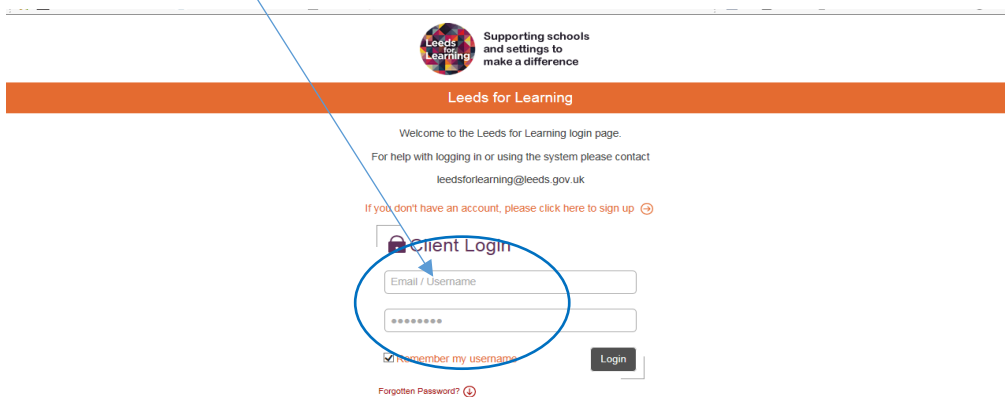
1. Go to Leeds for Learning <http://www.leedsforlearning.co.uk/>

Click on Login



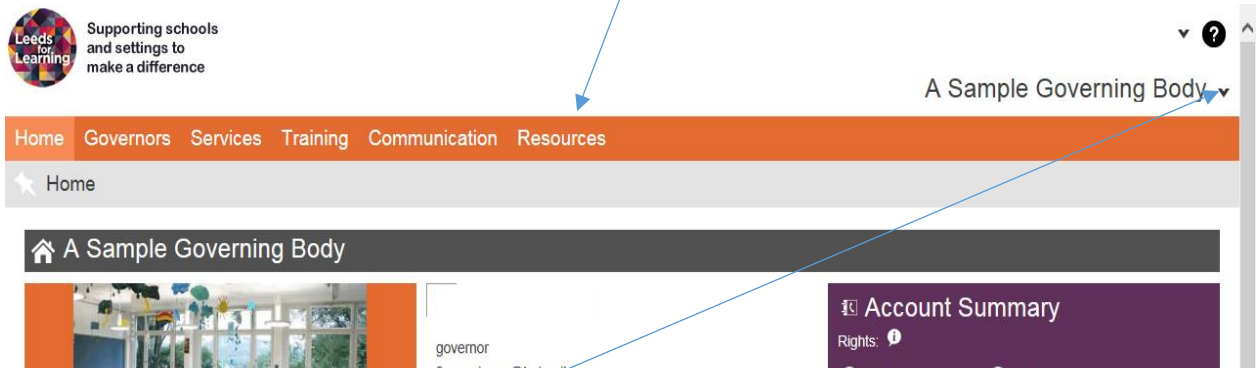
2. Enter your user details.

- All governors that have bought into our SLA and provided us with their details will have a Leeds for Learning user account.
- Your user name is the email you, or your school, supplied the clerk.
- If you do not know your password, simply click 'Forgotten Password' and the system will send you an email with a new one. You can do this even if you have never logged on before.



3. Welcome to your school!

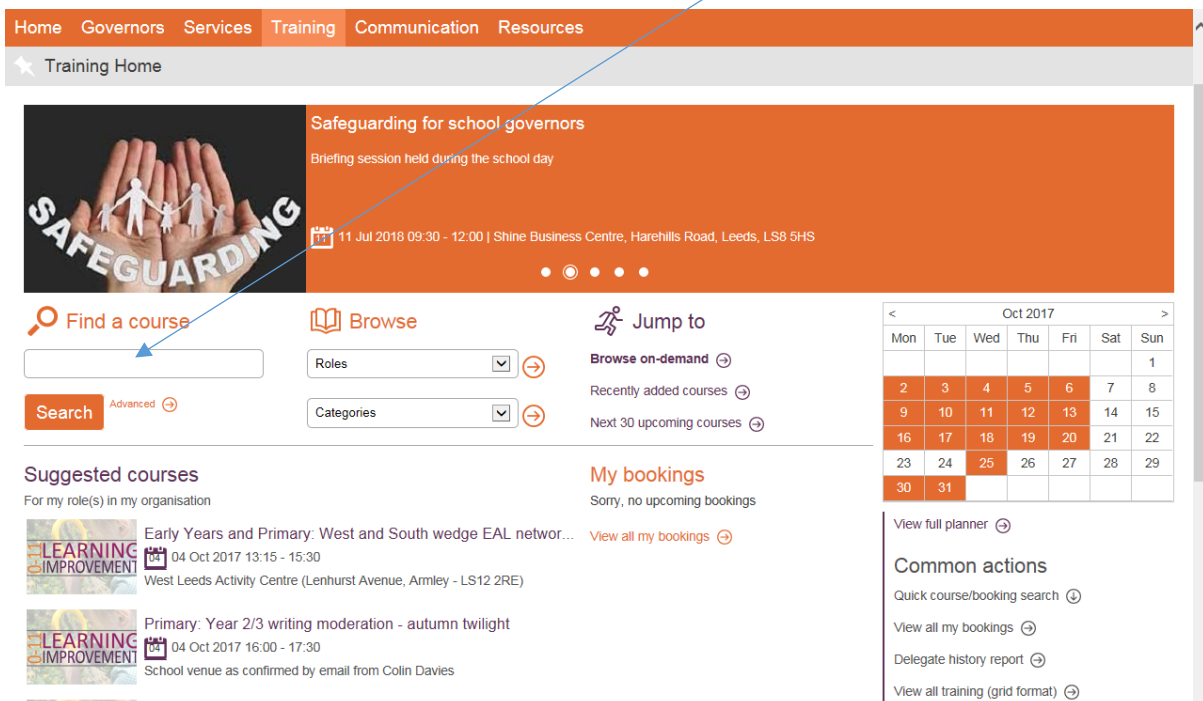
From here you have a choice of tabs on the orange bar across the top of the page.



If you are a governor (or have another role) at more than one school, you can switch between them by clicking on the small 'v' next to your school name.

4. Training tab

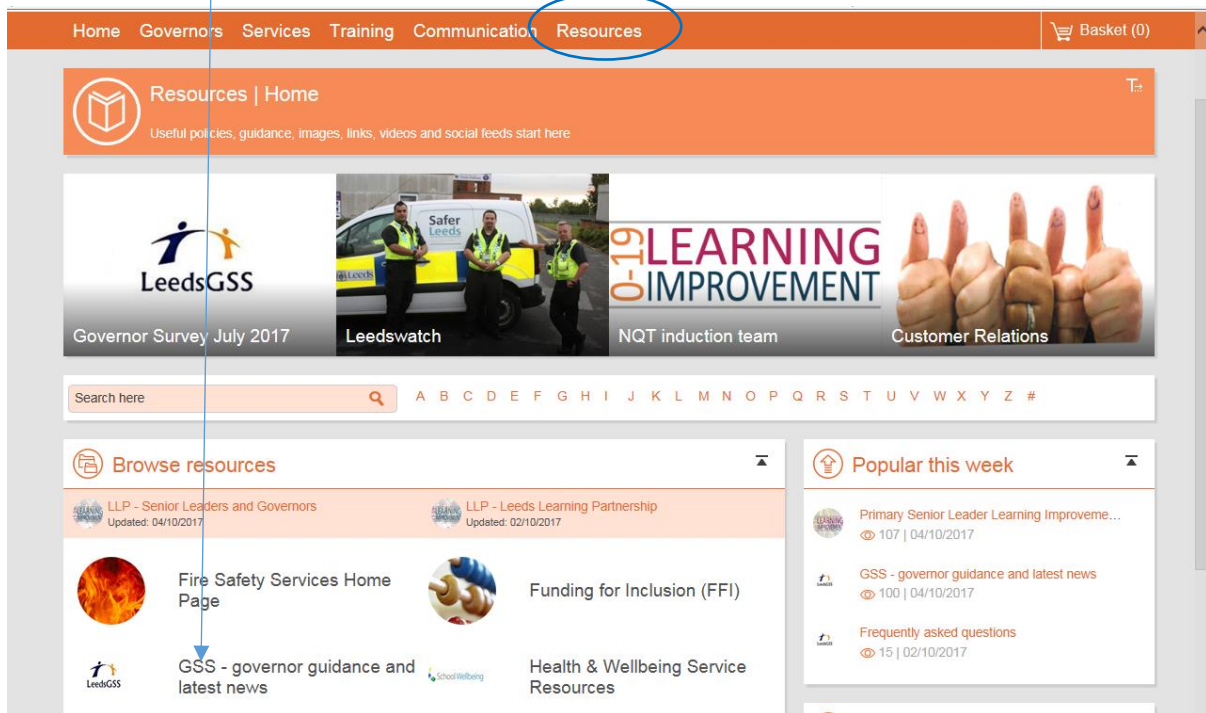
This page allows you to see Leeds City Council's training offer. In the 'Find a Course' box type 'Governor' and click 'Search' to ensure you only see training that is suitable for school governors. (Please ensure you have the Head or Chair's permission to book training. Any bookings will also need to be confirmed by the school office)



➤ Resources tab

As a service we keep all of our documents on our Resources page. This includes agendas, committee terms of reference, governors' roles and web audits to name but a few!

Please click on 'GSS – governor guidance and latest news'



The screenshot shows the website's navigation bar with 'Resources' highlighted. Below the navigation bar is a banner for 'Resources | Home' with the text 'Useful policies, guidance, images, links, videos and social feeds start here'. The main content area features a search bar and two columns of resource cards. The 'Browse resources' column includes cards for 'LLP - Senior Leaders and Governors', 'LLP - Leeds Learning Partnership', 'Fire Safety Services Home Page', 'Funding for Inclusion (FFI)', 'GSS - governor guidance and latest news', and 'Health & Wellbeing Service Resources'. The 'Popular this week' column lists 'Primary Senior Leader Learning Improve...', 'GSS - governor guidance and latest news', and 'Frequently asked questions'. A blue arrow points from the text above to the 'GSS - governor guidance and latest news' card.

➤ Governors tab

This is on the same orange bar and allows you to see:

- Your Governing Board's membership including any vacancies
- Your Governing Board's training record
- Training your Governing Board is booked onto

➤ Services tab

From here you can see what our service offers. Please click on Governor Support service.

You can also see the wide range of traded services available across the council. You will not be able to purchase anything though.

➤ Communication tab

This page shows all the latest communications from the Traded Services teams.

For further information, or if you have any issues or questions, please contact Leeds GSS on
 Education.governors@leeds.gov.uk